

***If you are using a printed copy of this procedure, and not the on-screen version, then you MUST make sure the dates at the bottom of the printed copy and the on-screen version match. The on-screen version of the Collider-Accelerator Department Procedure is the Official Version. Hard copies of all signed, official, C-A Operating Procedures are kept on file in the C-A ESHQ Training Office, Bldg. 911A.***

C-A OPERATIONS PROCEDURES MANUAL

ATTACHMENT

4.92.a PASS/ACS Temporary Change Request Form

C-A OPM Procedures in which this Attachment is used.		
4.92		

Hand Processed Changes

<u>HPC No.</u>	<u>Date</u>	<u>Page Nos.</u>	<u>Initials</u>
_____	_____	_____	_____
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Approved: \_\_\_\_\_ *Signature on File* \_\_\_\_\_  
 Collider-Accelerator Department Chairman      Date

D. Passarello

## PASS/ACS TEMPORARY CHANGE REQUEST

Type of Change Request:  Bypass     Temporary Change     Temporary CHIPMUNK Change

Request No.:	Date:	Requested By:
Dwg/Spec/Other No:		
Description of Change/Bypass: (Note: If this is to be a permanent change/bypass, an ECR/ECN must be prepared)		
Expected Expiration Date:    /    /		
Explanation of continued Safety Functionality after change/bypass is incorporated:		
Description of Change/Bypass Validation Test		
List of equipment used for Bypass (type and serial numbers, if applicable)		
<b>APPROVAL</b>		
Access Controls Group Cognizant Engineer _____	Date _____	
Access Controls Group Leader _____	Date _____	
Chief Electrical Engineer _____	Date _____	
RSC Chairman or designee (Bypass and/or Change) _____	Date _____	
RSC Member or Liaison Physicist (required for Bypass) _____	Date _____	
Orange Warning Tag Log Updated by:		Information:
Tag Number	Installed By	Removed By
Orange Warning Tag Log Updated By		
<b>STATUS</b>		
Change/Bypass Incorporated By: _____	Date: _____	
Validation Test Completed By: _____	Date: _____	
Operations Coordinator/MCR Notified By: _____	Date: _____	
Date Change/Bypass Removed: _____	Signature: _____	
Date Re-Issued: _____	Signature: _____	
Date Expiration Acknowledged: _____	Signature: _____	